

	Amount	Project	Requested By	Explanation
	707,400	Disabled Facilities Grant Mandatory	Karen Sinclair/ Janice Lowin	The Council has a statutory duty to facilitate the provision of mandatroy DFGs, subject to means testing, for essential adaptations to give access to essential facilities withing the home and garden. Expected match funding from Surrey County Council (DCLG)
	29,600	Disabled Facilities Grant Discretionary	Karen Sinclair/ Janice Lowin	The Council also provides a discretionary DFG to allow adaptations required that are not covered by mandatory DFG's, e.g. the provision of wheelchair storage and office facilities at home or assisting a person move to a property which is better suited to their needs which is already adapted, requires less or no adaptation.
	83,000	Home Improvement Agency	Karen Sinclair/ Janice Lowin	In addition to Disabled Facilities Grants, Clients are supported through the DFG process by 'Home Improvement Agencies', who help the vulnerable applicants complete grant forms, obtain quotes, oversee grant works on behalf of the client and generally provide information on other services to which the client may be eligible. These services are not statutory duties, however, these are central to achieving the Council's value of 'self reliance' as both provide a focused service for those most disadvantaged and in need, and enable a greater level of independent living. Expected funding of £39,500 from Surrey County Council.
	1,450,000	Bugle	Nick Cummings	Tender Amount
	570,000	Churchill	Nick Cummings	Tender Amount
	8,000,000	Benwell	Nick Cummings	Anticipated costs
	175,000	Whitehouse	Nick Cummings	Anticipated costs
HOUSING PORTFOLIO	11,015,000			
	10,000	Customer Portal	Helen Dunn/ A Corkish	When members of the public go to our website to fill in a form, they go through to a portal (Firmstep), which holds their profile details. If they go to retrieve housing benefit information, they have to log onto a different portal (Capita Connect) with a separate set of credentials. For a number of councils, Firmstep have set up a single sign on, which embeds the Capita Connect portal into the Firmstep portal (the reverse is not possible). For the customer, this means that they only need to have a single set of credentials to do what they need to do on our website and do not need to log on in multiple areas. This will assist in encouraging greater self service by customers allowing customer services to focus on more complex issues
	30,000	Firewalls	Helen Dunn/ A Corkish	This is part of the current network refresh project (43622). By the end of 2017/18, we will have replaced all the switches, rolled out the wifi and fitted a new UPS to each cabinet. The budget that we bid for in October 2016 was intended to be sufficient to complete the project. However, since then, due to the change in the dollar rate, prices for Cisco equipment have risen by 25%. We therefore do not have enough funding to purchase the firewalls. The bid below will allow us to complete the network refresh.
	30,000	Hardware	Helen Dunn/ A Corkish	This is a general contingency for non-specific hardware requirements. Each year there is a need to refresh a certain amount of equipment
	8,000	Home Working	Helen Dunn/ A Corkish	With the advent of Project Lima, it is our understanding that an increased number of staff may work from home. This is a contingency budget for setting up staff with basic home use equipment.
	40,000	Mitel To Skype	Helen Dunn/ A Corkish	We are currently running two telephony systems – Skype for Business and Mitel. We are the only Surrey authority doing this. We find ourselves in this position is because when the rest of the authority moved to Skype for Business, the previous Head of Customer Services was reluctant for her team to move across because of the investment that had been made in the Mitel system. But the Mitel switch is now nearly 6 years old and would now need replacing anyway. The proposal is to move us onto one unified Skype for Business system

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	Amount	Project	Requested By	Explanation
	10,000	Mobile Device Management	Helen Dunn/ A Corkish	Mobile Device Management software is what we use to control council owned smart phones and tablets. Because all our devices are set up to receive emails, we need to have a mechanism of enforcing that they are secured by pin and ensuring that we can wipe them remotely if they are lost or stolen. The software we currently use expires on 31/03/18. We are dissatisfied with the product and intend to use the Meraki Systems Manager, which is the same suite of software we have for our wifi devices. The price below is for 200 devices for 5 years. (This is scalable e.g 3 year cost for 150 is £5.4K)
	15,000	Mobile and Tablets	Helen Dunn/ A Corkish	In the past two and a half years, the number of tablets in the authority has risen by 500% and the number of smart phones has quadrupled. These devices have a shorter life expectancy than PCs and Laptops. They are taken out and used in the field. They are frequently damaged and occasionally lost. As greater mobility seems to be being encouraged even more. This is a contingency budget for new and replacement devices
	10,000	Oracle Server	Helen Dunn/ A Corkish	Uniform (supplied by Idox) is the property application used throughout the council. Idox only support the use of Oracle databases. Uniform is the only Oracle database that the council have. Our servers are virtualised, but Oracle licensing means that we cannot economically put the Oracle database on one of our virtual servers. The database therefore sits on its own physical server. This server is now over 6 years old and due for replacement. The costs below are for the hardware and all related out of hours consultancy to migrate the contents across
	8,000	Reception	Helen Dunn/ A Corkish	A number of departments have asked us about providing computers for the public in the main reception area so they can access council information or communicate with staff. Scanning services would also need to be provided so that the public can scan in documents they have been asked to submit
	35,000	Sharepoint	Helen Dunn/ A Corkish	Sharepoint is one of the council's document management systems. It has, thus far, been only partially adopted by the authority. Everyone has a MySite, and every department has a team site but not all of the team sites are in use. There was an intention for us to start using it more widely. If that is still the case, we need to upgrade to 2016. This bid is for two server licences, all the user CALS and consultancy.
	20,000	Software	Helen Dunn/ A Corkish	This is a general contingency for software requirements. Each year there is a need to purchase a variety of small applications as add-ons or enhancements to our existing products
	30,000	SQL Server 8000	Helen Dunn/ A Corkish	The council predominantly uses SQL server for the databases for all the applications (except Academy and Uniform). All the applications are housed across 4 SQL servers – canopus, lunar, indus and SBCSQL2012. Two of them – canopus and lunar are 2008 servers with SQL2008R2 installed. From 2019, this will no longer be supported software. Additionally, some suppliers have removed support for their applications on these versions already. We therefore have to move to a more up to date SQL platform. Across the two servers we have over 30 databases. Some of the smaller ones can be handled by ICT in house, but the larger ones we will not be permitted to touch. They will have to be done by suppliers for continuation of support. The costs below are for the SQL 2016 licenses and the associated consultancy (20 x £1K)
	90,000	VDI Terminals	Helen Dunn/ A Corkish	VDI is the method that we will be using to deliver the desktop to the end users from the end of 2017/18 once the technology is in place and paid for. Thin terminal is the term for the computers that are used by the end user in VDI. They have minimal specifications because they do not need to do any heavy processing and therefore last considerably longer than normal PCs. They are less than half the size of a compact laptop. The original concept was to reuse PCs that we currently have as thin terminals. However, to maximise space usage in Knowle Green staff are likely to have smaller desks and thin terminals will allow better use of desk space. They are approximately £300 per unit
	27,000	Agile Working	Sandy Muirhead	The project is quite wide ranging in terms of moving towards more agile working. This will cover the proposed office moves and any needs for staff including any changes in current working patterns and lessons learned from trials in Environmental Health. Plans are now moving ahead under the auspices of Project Lima to make better use of space in Knowle Green and this links to the agile working and technology used.

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	Amount	Project	Requested By	Explanation
	31,000	Scanners Roll out	Sandy Muirhead	This project will form part of Project Lima as it enables us to accurately assess the number and type of scanners required including needs for future and back scanning requirements. Initial assessments have been made but spends will be in tandem with Project Lima.
	90,000	Sharepoint Redesign & Relaunch	Sandy Muirhead	This project is under review and will be integrated with other ICT projects. This work with the go-ahead on project lima provides more opportunities for successful implementation.
	93,300	Corporate EDMS Project	Sandy Muirhead	Work on Phase II is being undertaken. Project is currently in progress linked to office moves. Any spends in this area does rely on proactive action by services to archive documents via back scanning.
CORPORATE MANAGEMENT	577,300			
	30,000	Domestic Home Energy	Francesca Lunn	Working in partnership with energy suppliers we aim to improve levels of warmth, comfort and quality of life for vulnerable people who have cold related illnesses. They need help with the installation of heating and insulation measures which they can't afford themselves. The service is to provide boilers, central heating systems, and hot water tanks to the most vulnerable in the community.
	60,000	Shepperton Lock Toilets	Jackie Taylor	In 2006 there were 8 automated public conveniences (APC's) operated by J C Decaux and 5 by Healthmatic. A review took place in 2012 and resulted in a reduction based on usage. The Borough has no toilets operated by JC Decaux and 2 toilets which are used by River traffic and is proven to be very popular over the summer period. Lack of toilet provision by Shepperton lock may have an adverse effect on nearby open space as river traffic may want to empty contents of chemical toilets into bushes etc. It is illegal to discharge chemicals into the river. The toilets are very old and one toilet has not been working since June 2017. Healthmatic are recommending that Spelthorner replace them. The monies are required to remove these toilets and install male and female toilets
	27,500	Tennis Courts Refurbishment	Jackie Taylor	A programme of refurbishment for the borough's tennis courts were outlined in an executive report in January 2009. Four courts received a complete refurbishment between 2009 and 2012. The remaining courts in Ashford Recreation ground, Stanwell Recreation Ground, Staines Park, Cedar Park need cleaning and repainting. Staines Park Recreation ground and the tennis courts are in need of digging up and replacing the surface and the lines repainted
	50,000	Wheelie Bins	Jackie Taylor	Purchase of green and brown wheelie bins and small food waste bins/caddies to enable additional customers to join the green waste scheme as and when required. We are also required to provide new bins for new housing developments. There will be an increase in property numbers during 18/19
	200,000	Laleham Park Upgrade	Jackie Taylor	This project is underway with building proposals at pre planning stage and expected to be completed during 2018/19.
	25,000	Solar PV For Staines Comm Cent	Jackie Taylor	Currently all the quotes are being looked at and considered. This project will not be completed until 2018/19
	24,500	Air Quality	Lee O'Neil	The project is in progress with other priorities and expected to be completed by end of 2018/19
	605,800	Small Scale Area Regeneration	Keith McGroary	Contracts awarded for 3 parades to be upgraded, S278 agreement licences are imminent. Funding of £238,100 carried over, no more funding for future projects of this type is available as funding from Suurey County Council has ceased.
	145,500	CCTV Enhancement	Keith McGroary	Contracts for the wireless CCTV conversion went out to tender in December 2017. This project is likely to be completed early in 2018/19.
	1,800,000	Leisure Centre Redevelopment	Lee O'Neil	Initial costs of Spelthorne Leisure Centre redevelopment
ENVIRONMENT & COMPLIANCE	2,968,300			

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	Amount	Project	Requested By	Explanation
	966,000	Affordable Housing Opportunity	Heather Morgan	Budget required to fund Churchill Hall, Bugle and other projects as continue to look for the other opportunities and keep in touch with Registered Social landlords Partners
	41,200	Towpath Car Park	Heather Morgan	Work relating to clearing the site and installing fencing around
	55,600	Planned Maintenance (enhancement etc)	Nick Cummings	Needed for work on west wing in order to be able to rent space out to new tenants
	100,000	Knowle Green Car Park Improvements	Nick Cummings	Replacement of barriers and provision of footpaths
	100,000	Community Centre projects	Nick Cummings	Enhancements of Community Centres
PLANNING & ECONOMIC DEVELOPMENT	1,262,800			
	203,500,000	Acquisition of Assets	Heather Morgan	Budget for the continued programme fo asset acquisition
	885,000	Project Lima	Nick Cummings	Costs of Project Lima
LEADER PORTFOLIO	204,385,000			
	220,208,400			
	-985,000	Externally funded (DFG/HIA)		
	219,223,400			